**LEARNING PROPOSAL FOR STUDIES**

**The Student**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Date of birth |  | Nationality[[1]](#endnote-1) |  |
| Sex [*M/F/D*] |  | Academic year | 20../20.. |
| Study cycle[[2]](#endnote-2) |  | Subject area, Code[[3]](#endnote-3) |  |
| Phone |  | E-mail |  |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Faculty |  |
| Erasmus code  (if applicable) |  | Department |  |
| Address |  | Country, Country code[[4]](#endnote-4) |  |
| Contact person[[5]](#endnote-5)  name |  | Contact person e-mail / phone |  |

**The Receiving Institution**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name | University of Konstanz | Faculty | Biology |  | Faculty |  |
| Erasmus code  (if applicable) | D KONSTAN01 | Department | Biology |  | Department |  |
| Address | Universitaetsstr. 10, 78457 Konstanz | Country, Country code[[6]](#endnote-6) | Germany,  DE |  | Country, Country code |  |
| Contact person name | Sascha Beneke | Contact person e-mail / phone | bio.international@  uni-konstanz.de  +49-7531-883172 |  | Contact person e-mail / phone |  |

#### For guidelines, please look at Annex 1, for end notes please look at Annex 2.

#### **Section to be completed BEFORE THE MOBILITY**

**I. PROPOSED MOBILITY PROGRAMME**

Planned period of the mobility: from [month/year] ……………. till [month/year] ……………

Table A: Study program abroad

*Please increase table if needed*

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| --- | --- | --- | --- |
| **Component*[[7]](#endnote-7)* code (if any)** | **Component title (as indicated in the course catalogue) at the receiving institution** | **Semester [winter / summer] [or term]** | **Number of ECTS credits to be awarded by the receiving institution upon successful completion** |
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|  |  |  | Total: ………… |

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| **Language competence of the student**  The level of language competence[[8]](#endnote-8) in *German* that the student already has or agrees to acquire by the start of the study period is:  A1 🞏 A2 🞏 B1 🞏 B2 🞏 C1 🞏 C2 🞏 |

|  |
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| **Language competence of the student**  The level of language competence[[9]](#endnote-9) in *English* that the student already has or agrees to acquire by the start of the study period is:  A1 🞏 A2 🞏 B1 🞏 B2 🞏 C1 🞏 C2 🞏 |

**II. RESPONSIBLE PERSONS**

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| --- |
| **Responsible person[[10]](#endnote-10) in the sending institution:**  Name: Function:  Phone number: E-mail: |

|  |
| --- |
| **Responsible person[[11]](#endnote-11) in the receiving institution:**  Name: Sascha Beneke Function: Erasmus Exchange Coordinator  Phone number: +49-7531-883172 E-mail: bio.international@uni-konstanz.de |

|  |
| --- |
| **The student**  Student’s signature Date: |

|  |
| --- |
| **The receiving institution**  Responsible person’s signature Date: |

1. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-1)
2. **Study cycle:** Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8). [↑](#endnote-ref-2)
3. The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at <http://ec.europa.eu/education/tools/isced-f_en.htm> should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the sending institution. [↑](#endnote-ref-3)
4. **Country code**: ISO 3166-2 country codes available at: https://www.iso.org/obp/ui/#search. [↑](#endnote-ref-4)
5. **Contact person**: a person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution. [↑](#endnote-ref-5)
6. **Country code**: ISO 3166-2 country codes available at: https://www.iso.org/obp/ui/#search. [↑](#endnote-ref-6)
7. An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives. [↑](#endnote-ref-7)
8. For the Common European Framework of Reference for Languages (**CEFR**) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#endnote-ref-8)
9. For the Common European Framework of Reference for Languages (**CEFR**) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#endnote-ref-9)
10. **Responsible person in the sending institution**: an academic who has the authority to approve the mobility program of outbound students (Learning Agreements), to exceptionally amend them when it is needed, as well as to guarantee full recognition of such programs on behalf of the responsible academic body. [↑](#endnote-ref-10)
11. **Responsible person in the receiving institution**: an academic who has the authority to approve the mobility program of incoming students and is committed to give them academic support in the course of their studies at the receiving institution. [↑](#endnote-ref-11)